

Worksheet 3d.A3

Competency: Decisiveness— What’s My Decision-Making Style?

Please answer questions as you actually are (rather than how you think you should be). Do not worry if some questions seem to score in the “wrong direction.”

Statement	Not at All	Rarely	Sometimes	Often	Very Often
I evaluate the risks associated with each alternative before making a decision.					
After I make a decision, it’s final—because I know my process is strong.					
I try to determine the real issue before starting a decision-making process.					
I rely on my own experience to find potential solutions to a problem.					
I tend to have a strong “gut instinct” about problems, and I rely on it in decision making.					
I am sometimes surprised by the actual consequences of my decisions.					
I use a well-defined process to structure my decisions.					
I think that involving many stakeholders to generate solutions can make the process more complicated than it needs to be.					
If I have doubts about my decision, I go back and recheck my assumptions and my process.					



Statement	Not at All	Rarely	Sometimes	Often	Very Often
I take the time needed to choose the best decision-making tool for each specific decision.					
I consider a variety of potential solutions before I make my decision.					
Before I communicate my decision, I create an implementation plan.					
In a group decision-making process, I tend to support my friends' proposals and try to find ways to make them work.					
When communicating my decision, I include my rationale and justification.					
Some of the options I've chosen have been much more difficult to implement than I had expected.					
I prefer to make decisions on my own, and then let other people know what I've decided.					
I determine the factors that are most important to the decision, and then use those factors to evaluate my choices.					
I emphasize how confident I am in my decision as a way to gain support for my plans.					

Reflection Questions

1. What does this tell you about your decision-making style?
2. What are your strengths related to decision making?
3. What are your challenges related to decision making?
4. Based upon this assessment, what will you do differently?

Reference

From: “How good is your decision-making?” Retrieved April 27, 2013, from
http://www.mindtools.com/pages/article/newTED_79.htm

